

No staples, please!

REPORT CARD AND TRANSCRIPT RELEASE FORM

for 6th through 12th Grades

After November 1st: Please submit this form to your child's present school. Kindly remind them that **a report card from the current school year, and a transcript from the previous years, are both needed.** Thank you.

Please Print Clearly

As parent or legal guardian of

Child's Name

I hereby give permission to

Child's Present School

to release the following information.

(Note to school: Please email a pdf of all materials to admission@episcopalacademy.org after the completion of the first marking period and by December 15. If you receive this form after December 15, please email the materials to EA within the next two weeks or as soon as possible. Thank you!)

list

- 1. Report card for current year
- 2. Transcript or final report card of any previous years
- 3. Results of standardized tests
- 4. Other information upon request _____

Signature of Parent or Guardian

Date

Please send information to:

Director of Admission
The Episcopal Academy
Email: admission@episcopalacademy.org