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# REPORT CARD AND TRANSCRIPT RELEASE FORM

## *Applicants for 2nd through 5th Grades*

**After November 1st:** Please submit this form to your child's present school. Kindly remind them that **a report card from the current school year, and a transcript from the previous years, are both needed.** Thank you.

*Please Print Clearly*

As parent or legal guardian of

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*Child's Name*

I hereby give permission to

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*Child's Present School*

to release the following information.

(Note to school: Please email a pdf of all materials to [admission@episcopalacademy.org](mailto:admission@episcopalacademy.org) after the completion of the first marking period and by December 15. If you receive this form after December 15, please email the materials to EA within the next two weeks or as soon as possible. Thank you!)

list

- 1. Report card for current year
- 2. Transcript or final report card of any previous years
- 3. Results of standardized tests
- 4. Other information upon request \_\_\_\_\_

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*Signature of Parent or Guardian*

*Date*

Please send information to:

Director of Admission  
The Episcopal Academy  
Email: [admission@episcopalacademy.org](mailto:admission@episcopalacademy.org)